

## EXPANDED PRESIDENTS' COUNCIL MINUTES

January 24, 2012

CC 127 • 3 – 4:30 p.m.

PC Members	Attendance	EPC Members Present:	Attendance
Joanne Truesdell (President)	X	Scott Giltz	X
Adam Hall (FTF Pres)	X	Cyndi Andrews	absent
Steve Beining (FTF Elect)	X	Steve Beining	X
Jennifer Rueda (PTF Pres)	absent	Theresa Tuffli	absent
Tamera Davis & Lizz Norrander (Clsfd Pres)	X (T.D.)	Karen Martini	absent
Sean Briare (ASG Pres)	X	Phillip King	X
Bob Cochran (Exempt Pres)	X	Chris Robuck	excused
Bob Cochran (Chair of College Council)	X	Kim Carey	X
Elizabeth Lundy (VP of Instructional Services)	X	Steffen Moller	X
Shelly Parini (Dean of College Advancement)	absent	Bill Briare	X
Courtney Wilton (VP of College Services)	X	Guests: Cynthia Risan	X
Marsha Edwards (Dean of HR)	X	Jim Martineau	X
Janet Paulson (PIO)	X	Bill Waters	X
		Debbie Jenkins, Recorder	X

### ACCREDITATION STEERING COMMITTEE (ASC)

Bill Waters reported on behalf of the Accreditation Steering Committee about recommendations on the Clackamas Community College Mission Statement.

- Bill reported to Presidents' Council (PC) on January 10, 2012 regarding the Year One Peer Evaluation Report. PC's charge to the Accreditation Steering Committee was to clarify our mission statement and present an updated Mission Statement and recommendation to Expanded Presidents' Council (EPC) on January 24, 2012.
- Eligibility Requirement 3: Mission and Core Themes (Analysis by Northwest Commission on Colleges and Universities)
  - Clackamas Community College (CCC) needs to ensure consistent wording of its' mission in all places published.
  - The mission statement is being clarified so the specific mission of the College may be generally understood.
  - The mission statement used in the Year One Peer Evaluation Report will be used consistently to reflect current terms and accreditation language.
  - Mission Statement: "To serve the people of the college district with quality education and training opportunities that are accessible to all students, adaptable to changing needs, and accountable to the community we serve."
- **Handout #3:** Bill distributed a copy of the *Accreditation Steering Committee Recommendations*; a sample of what visitors currently see when they click on "About Us" on our website at <http://www.clackamas.edu/inside.asp?content=0200-07>; and the current and revised draft of the "Who we are" page from the Visions to Reality document. How and where the mission statement and core themes should appear was discussed.
- The Banyan Tree poster with mission statement was also discussed as it needs updating and needs to be consistent with the other 3 documents mentioned in handout #3.
- It was suggested to include our core themes (4 bulleted items) wherever the mission statement appears; however, core themes must remain separate from the mission statement.
  - It was suggested that a paragraph/descriptor of each core theme be included and placed under the philosophy heading.

### Next Steps & Decisions:

- Updating of our mission statement is approved. We need to make it easier to read and understand.
- Update the mission statement on all documents, website and poster for consistency.
- Incorporate bulleted core themes but not under the Mission Statement heading.
- Visions to Reality document and poster: Work with our Public Affairs staff to locate and place the bulleted core themes according to marketing perspective.
- "About us" website: The bulleted core themes should appear just as broadly as our mission statement; however, they cannot be part of the mission statement. Stay consistent with Visions to Reality document and Banyan poster.
- Bill Waters will present samples of updated (with suggested changes from today) Visions to Reality document - "Who we are" page, Banyan Tree poster and website:

- o February 7<sup>th</sup>: Presidents' Council / 2<sup>nd</sup> Reading
- o February 17<sup>th</sup>: College Council / 1<sup>st</sup> Reading
- o March 2<sup>nd</sup>: College Council / 2<sup>nd</sup> Reading
- o March 6<sup>th</sup>: Presidents' Council / Final Reading & Request for Approval
- o March 14<sup>th</sup>: Clackamas Community College Board of Education / Information item in the President's Business Report.

### **PC, EPC & BAG 2012-13 DRAFT MEETING DATES (Handout #1)**

President Truesdell led a discussion on how best to keep the college moving forward during mid-June through mid-September during non-duty days and vacation schedules. The timeline of mid-September to mid-October school startup and winter break was also discussed.

Association leadership will discuss with their respective council and membership. The conversation will be discussed in February/March.

#### **Next Steps:**

- February 7<sup>th</sup>: Presidents' Council

### **BOARD POLICY FF (Handout #2)**

Board Policy FF - Naming of Buildings:

- First reading of Board Policy "FF" at Presidents' Council.
- No changes were suggested.

#### **Next Steps:**

- February 3<sup>rd</sup>: 1<sup>st</sup> Reading / College Council
- February 8<sup>th</sup>: 1<sup>st</sup> Reading / Clackamas Community College (CCC) Board of Education
- February 17<sup>th</sup>: 2<sup>nd</sup> Reading / College Council
- February 21<sup>st</sup>: 2<sup>nd</sup> Reading/Request for Approval / Expanded Presidents' Council
- March 14<sup>th</sup>: 2<sup>nd</sup> Reading /Request for Approval / CCC Board of Education

### **COLLEGE COUNCIL- Bob Cochran**

- Agendas and minutes: <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>
- Coming up: College Council meeting topics
  - o February 3<sup>rd</sup>: Board Policy "FF" Naming of Buildings
  - o February 17<sup>th</sup>: Tuition and Administrative Regulation - GBNA/JFCF-AR: Hazing, Harassment, Intimidation, Bullying, and Menacing.

### **ASSOCIATION REPORTS**

Associated Student Government (ASG) / Sean Briare:

No report.

Classified / Tamera Davis & Lizz Norrander:

No report.

PT Faculty / Jennifer Rueda:

No report.

FT Faculty / Adam Hall:

Faculty are looking forward to their association luncheon on Faculty lunch on Thursday, January 26<sup>th</sup>.

Exempt / Bob Cochran:

No report.

### **AROUND THE TABLE**

Tamera: Davis thanked Marsha Edwards and Chris Robuck for attending a recent general association meeting to explain payroll information/issues.

### **PRESIDENT'S REPORT**

The Oregon State Legislature has approved a bill that resulted in the release of \$10m in lottery funds to community colleges for remodeling costs in the Technical Career Program areas (Health Sciences and Industrial Technology programs). Cynthia Risan, Courtney Wilton, Bob Cochran and Kirk Pearson are working hard to meet the application

deadline of noon on January 26th. Clackamas Community College's share of this money may total \$800,000.00 if we are selected and approved.

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**UPCOMING MEETING DATES in 2012:**

**2012:** 1/31 (BAG), 2/7, 2/14, 2/21 (EPC), 2/28 (BAG), 3/6, 3/13, 3/20 (EPC & BAG), ~~3/27, 4/3~~ (no meeting), 4/10, 4/17 (EPC), 4/24 (BAG), 5/1, 5/8, 5/15 (EPC), 5/22, 5/29 (BAG), 6/5, 6/12, ~~6/24~~ (no meeting), and 6/26 (BAG).

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**NUMBER OF HANDOUTS TO BRING:** Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

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**PRESIDENTS' COUNCIL MEMBERS** Joanne Truesdell (President), Adam Hall (FTF Pres), Steve Beining (FTF Pres. Elect), Jennifer Rueda (PTF Pres), Tamera Davis & Lizz Norrandner (Clsfd Pres), Sean Briare (ASG Pres), Bob Cochran (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Marsha Edwards (Dean of HR), Bob Cochran (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins.

**EXPANDED PRESIDENTS' COUNCIL MEMBERS:** PC Members plus Deans, Bob DelGatto, and Karen Martini.

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**Budget Advisory Group Members:** Executive Team, Deans, Associate Deans, Association Presidents, Steve Beining, Rosemary Teetor, Lynda Graf, Tami Strawn, Chris Robuck, and Jennifer Rueda.

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